

DRINKSTONE PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summoned to attend the Annual Meeting of the Council on

Monday 3rd June 2024

at 7.30pm in the

Village Hall, Gedding Road, IP30 9SZ for the transaction of the business on the agenda
below.

MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

AGENDA

1. Apologies for absence to be noted or approved.
2. Declarations of interest:
 - 2.1. To receive any Members' Declarations of and/or Disclosable Pecuniary Interest in subsequent Agenda items.
 - 2.2. To receive requests for dispensations.
3. To receive any report from District and County Council Ward Members & Clerk. Complete with agenda items requested by the Council.

1. Cllr Penny Otton	County Councillor
2. Nicky Willshere	Ward Member
3. Janet Elnaugh	Planning
4. Daphne Youngs	Planning
5. Paul Selvey	Highways
6. Alice Robinson	Village assets and allotments
7. Malcolm Turner	Footpaths
8. Christine Emery	Community engagement
9. Clerk report	

4. Approval of minutes of meeting held 13th May 2024.
5. Public comment or question invited by the Chair.
6. **Proposal: Cllr Selvey** The Council agree to adopt and comply with the latest standing orders and financial regulations.

7. **Proposal: Cllr Selvey** The Parish council agree to adopt the new Local Government Association - Model Councillor Code of Conduct 2020.
8. **Proposal: Cllr Selvey** The Parish council agree to adopt the Procurement Policy as recommended The Public Contracts (Amendment) Regulations 2022.
9. **Proposal: Cllr Selvey** To confirm internal control and risk assessments are in place.
10. **Proposal: Cllr Selvey** The Council receives and approves that the Drinkstone Parish Risk Assessment Document is a proper assessment of the risks facing the Council and that they demonstrate that appropriate management of those risks. Document to be signed by Chairman.
11. **Proposal: Cllr Selvey**
That the council formally accepts the precept decision of £10,000 to be awarded in the financial year 2024/25.
12. To review and confirm the month bank transactions and receive the latest bank reconciliation.

a. Payments for authorisation by the Council:

	Description	£
UT1	Direct debit for bank charges to Unity trust bank (£18 per quarter) - £72 annually	72.00
UT2	Jordan Ashman hall hire	100.00
UT3	Top Garden Services	138.60
UT4	Clerk expenses	50.46
UT5	HAGS playground check	90.00

Proposal: Cllr Selvey

The Council to agree that the expenses listed above be authorised for payment.

13. To confirm that the scheduled date for the next meeting is agreed by Council as Monday, July 1st, 2024 at 8pm.

14. Close the meeting

Drinkstone Parish Clerk